**STRUCTURED  
Field Experience Log & Reflection**

**Instructional Technology Department**

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| **Candidate:** Kathleen Landolt | **Mentor/Title:** Lena Adams/Media Specialist | **School/District:** Adairsville High School/Bartow County |
| **Field Experience/Assignment:** Vision, SWOT, Action/Evaluation Plan | **Course:** ITEC 7410 Instructional Tech. Leadership | **Professor/Semester:** Dr. Shattuck/Summer 2014 |

**Part I: Log**

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| **Date(s)** | **Activity/Time** | **STATE Standards PSC** | **NATIONAL Standards ISTE NETS-C** |
| 6/10/14 | Developed interview questions based on essential conditions [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 6/15/14 | Reviewed school’s and county’s vision for technology [.5 hours] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 6/20/14 | Reviewed other county’s visions for technology [.5 hours] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 6/22/14 | Worked on Vision Paper [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 6/27/14 | Revised and completed Vision Paper [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 6/29/14 | Reviewed the Bartow County Technology Plan [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 7/1/14 | Reviewed Adairsville High School’s School Improvement Plan [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 7/2/14 | Completed evaluation of AHS’s SIP [1 hour] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 7/3/14 | Completed essential conditions 1,2, and 3 of SWOT Analysis [2 hours] | PSC 1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3 | ISTE 1a, ab, 1c, 1d, 4a, 4b, 4c |
| 7/4/14 | Completed essential conditions 4 and 5 of SWOT Analysis [1.5 hours] | PSC 1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3 | ISTE 1a, ab, 1c, 1d, 4a, 4b, 4c |
| 7/5/14 | Completed remainder of SWOT Analysis and revised [2.5 hours] | PSC 1.1, 1.2, 1.3, 1.4, 5.1, 5.2, 5.3 | ISTE 1a, ab, 1c, 1d, 4a, 4b, 4c |
| 7/7/14 | Using SWOT Analysis, decided on goals for Action Plan [.5 hours] | PSC 1.1, 1.2, 1.3, 1.4 | ISTE 1a, ab, 1c, 1d |
| 7/7/14 | Reviewed classmates’ evaluations of their schools’ SIP [.5 hours] | PSC 1.1, 1.2 | ISTE 1a, 1b |
| 7/9/14 | Completed first two goals of Action Plan [1 hour] | PSC 1.1, 1.2, 1.3, 1.4 | ISTE 1a, ab, 1c, 1d |
| 7/10/14 | Completed and revised Action Plan [1.5 hours] | PSC 1.1, 1.2, 1.3, 1.4 | ISTE 1a, ab, 1c, 1d |
|  | Total Hours: [16.5 hours ] |  |  |

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| **DIVERSITY** (Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.) | | | | | | | | |
| **Ethnicity** | **P-12 Faculty/Staff** | | | | **P-12 Students** | | | |
|  | P-2 | 3-5 | 6-8 | 9-12 | P-2 | 3-5 | 6-8 | 9-12 |
| **Race/Ethnicity:** |  |  |  |  |  |  |  |  |
| Asian |  |  |  |  |  |  |  | x |
| Black |  |  |  | x |  |  |  | x |
| Hispanic |  |  |  | x |  |  |  | x |
| Native American/Alaskan Native |  |  |  |  |  |  |  |  |
| White |  |  |  | x |  |  |  | x |
| Multiracial |  |  |  |  |  |  |  | x |
| **Subgroups:** |  |  |  |  |  |  |  |  |
| Students with Disabilities |  |  |  |  |  |  |  | x |
| Limited English Proficiency |  |  |  |  |  |  |  | x |
| Eligible for Free/Reduced Meals |  |  |  |  |  |  |  | x |

**Part II: Reflection**

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| **CANDIDATE REFLECTIONS:**  (Minimum of 3-4 sentences per question) |
| **1. Briefly describe the field experience. What did you learn about technology facilitation and leadership from completing this field experience?**  During this field experience I wrote a Vision Statement, completed a SWOT Analysis, and created an Action/Evaluation Plan for my school. This experience taught me how to use what I know about the school’s strengths and weaknesses in instructional technology and use that to create a strategic plan for improvement. This experience also introduced me to ISTE’s Essential Conditions, which I will be able to use as a technology leader. |
| **2. How did this learning relate to the knowledge** (what must you know), **skills** (what must you be able to do) **and dispositions** (attitudes, beliefs, enthusiasm) **required of a technology facilitator or technology leader? (Refer to the standards you selected in Part I. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)**  This experience helped me to develop a vision for technology in my school. Through this experience I learned to conduct a needs assessment and develop strategies for initiating technology innovations and change. This also included evaluating the overall effectiveness of current professional learning and developing a plan to implement technology-based professional learning aligned with state and national standards. |
| **3. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?**  This experience should impact all three if put to use. The SWOT Analysis and Action/Evaluation Plan based on it are meant specifically to improve the school’s implementation of technology, the professional learning of teachers in regard to technology, and student learning through the use of technology. This can be assessed using the Action/Evaluation Plan created during this experience. |